

# Prior Contact

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## Installation and Usage

Prior Contact ® switches the ACT! “current contact” to the contact most recently displayed – the “prior” contact.


Quickly switch back and forth between two ACT! contacts. Once you start Prior Contact, it keeps track of which contact you viewed just prior to the one you are currently viewing. Click the icon to switch back to that prior contact. Click the icon again to return to the other contact.

### Installation

1. Shut down all running programs
2. Run **Install\_PriorContact.exe**
3. Follow the instructions on the screen. Restart your computer if prompted to do so.

This will install **c:\program files\tnhg\PriorContact.exe** on your hard-drive, and add the PriorContact.exe program as an ACT! custom command. It will also put the PriorContact icon  on the Contacts View toolbar, and add “Switch to Prior Contact” to the Contact View Contact menu.

### Usage

Start ACT!. Click the PriorContact icon  on the Contacts View toolbar or select the “Switch to Prior Contact” from the Contact menu. This “activates” Prior Contact, so that it can keep track of the “prior contact”.

Whenever you want to return to the most recently viewed contact, click the icon again, and ACT! will switch to that “prior contact”.