

ACT!2000 ContactListDesigner

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Installation and Usage

ACT!2000 ContactListDesigner provides the capability to save Contact List View designs, and to select and use any saved design.

ACT!2000 includes a facility to design and save layouts that display contact data while in the Contact View and that display group data while in the Group View. If a user needs to see different “forms” of this data, they can build and save multiple layouts, and select an appropriate one whenever necessary.

ACT!2000 also allows the user to change the columns displayed in the Contact List View, along with their sequence and width. However, there is no way to name or save any of these “design”; if a user needs different sets of field columns, in different sequences, for different tasks, they must re-build each design each time.

ContactListDesigner provides the capability to name and save any Contact List View configuration, and to select and use any previously saved configuration whenever the Contact List View is active.

Installation


1. Shut down all running programs.
2. Run **Install_ContactListDesigner.exe**.
3. Follow the instructions on the screen. Restart your computer if prompted to do so.

This will install **c:\program files\tnhg\contactlistdesigner.exe** and supporting files on your hard-drive, and add the contactlistdesigner.exe program as two ACT! custom commands – one to Save and one to Pick (SaveDesign and PickDesign respectively). The installation process also adds “Save Contact List Design” and “Pick Contact List Design” items to the Contact List View Tools


menu, and adds the Save Design icon  and the Pick Design icon  to the Contact List View toolbar.

Usage

Start ACT!, open a database, and switch to the Contact List View.

To save a “current” design, click the Save Design icon  on the Contact List View toolbar or select the Tools menu then select the Save Contact List Design menu item. When the ContactListDesigner window opens, type in the name you want to save the design under, and click the [Save] button. If you have previously saved a design using the name you enter, you will be asked to confirm that you want to replace the existing design with the current one. Click [Yes] to replace the old design, or click [No] to return to the ContactListDesigner window and enter a name not already in use.



To use a previously saved design, click the Pick Design icon  on the Contact List View toolbar or select the Tools menu then select the Pick Contact List Design menu item. Use the PickList of Saved Design names to select a design to use. When the desired design is selected, click the [Use] button.

NB: Whenever you save or pick/use a design, the ACT! screen will “flicker”, as ACT! loads the current or selected design and refreshes the display. This is a normal part of the operation, and should be expected.